

To parents/guardians of children entering elementary school from April 2025

Submission of Documents Related to Application for School Meals (Request)

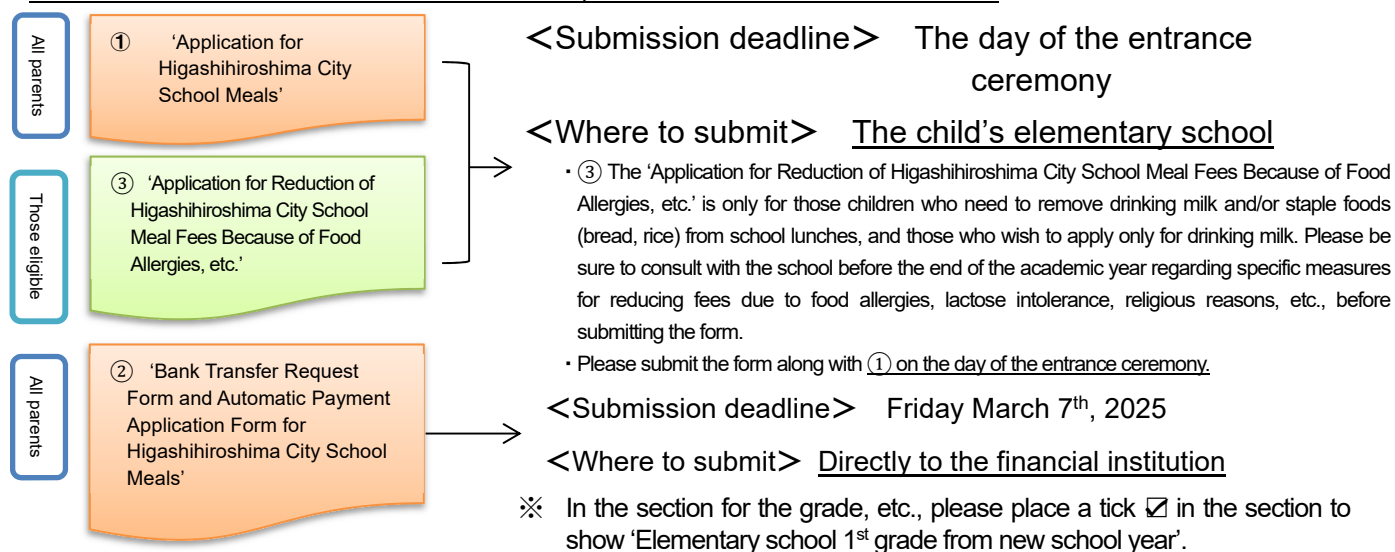
As detailed in the attached leaflet 'School Meal Fees in Higashihiroshima City', please submit ① 'Application for Higashihiroshima City School Meals' and ② 'Bank Transfer Request Form and Automatic Payment Application Form for Higashihiroshima City School Meals' as shown below. In addition, if your child is eligible for reductions in school fees because of food allergies, etc., please also submit ③ 'Application for Reduction of Higashihiroshima City School Meal Fees Because of Food Allergies, etc.' along with these documents.

If your child is entering elementary school from a municipal kindergarten in Higashihiroshima City (Misonou Kindergarten), and you have already applied for school meals, there is no need to submit documents ① and ②.

1 Documents you need to submit

Document to Submit	Points to Note	Where to Submit the Document	Deadline for Submission
① 'Application for Higashihiroshima City School Meals' (Form No. 1) To be submitted by all parents/guardians	<ul style="list-style-type: none"> If there are no changes to the information on the form, the application will continue until your child graduates from junior high school. On the application form, there is a section where you can give consent for the payments for school meals to be taken from your Child Allowance payments if you are in arrears with payments for school meals. Please cooperate by indicating your consent. 	To the elementary school your child is due to enter	<u>The day of the entrance ceremony</u>
② 'Bank Transfer Request Form and Automatic Payment Application Form for Higashihiroshima City School Meals' To be submitted by all parents/guardians	<ul style="list-style-type: none"> The form is in triplicate. Please be sure to stamp all three pages before submitting the form. 	Directly to the financial institution from which you wish the payments to be transferred	<u>Friday March 7th, 2025</u>

2 Where to submit the documents, and submission deadlines



3 Other

- ◆ If you are to move out of the city, etc., after having made an application for school meals, please submit ④ 'Notice of Change to, Termination of, or Recommencement of Higashihiroshima City School Meals' to the School Affairs Division via your child's school. Please note that the changes will be reflected in the fees for school meals after five days (not counting Saturdays, Sundays or national holidays) have passed from the application (counting from the date of application).

- ◆ Please refer to the 'Q&A Regarding Changes to School Meal Fees in Higashihiroshima City', published on the City website.

<https://www.city.higashihiroshima.lg.jp/soshiki/kyoikuiinkaigakkokyoiku/1/gakkoukyusyoku/25996.html>



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