To parents/guardians of children entering elementary school from April 2025

Submission of Documents Related to Application for School Meals (Request)

As detailed in the attached leaflet 'School Meal Fees in Higashihiroshima City', please submit (1) 'Application for Higashihiroshima City School Meals' and (2) 'Bank Transfer Request Form and Automatic Payment Application Form for Higashihiroshima City School Meals' as shown below. In addition, if your child is eligible for reductions in school fees because of food allergies, etc., please also submit (3) 'Application for Reduction of Higashihiroshima City School Meal Fees Because of Food Allergies, etc.' along with these documents.

If your child is entering elementary school from a municipal kindergarten in Higashihiroshima City (Misonou Kindergarten), and you have already applied for school meals, there is no need to submit documents (1) and (2).

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Document to Submit	Points to Note	Where to Submit	Deadline for
		the Document	Submission
 Application for 	 If there are no changes to the information on the form, the application will continue until your child graduates from junior high school. On the application form, there is a section where you can give consent for the payments for school meals to be taken from your Child Allowance payments if you are in arrears with payments for school meals. Please cooperate by indicating your consent. 	To the	<u>The day of</u>
Higashihiroshima		elementary	<u>the entrance</u>
City School Meals'		school your child	<u>ceremony</u>
(Form No. 1)		is due to enter	
To be submitted by all			
parents/guardians			
(2) 'Bank Transfer		Directly to the	<u>Friday March</u>
Request Form and		financial	<u>7th, 2025</u>
Automatic Payment	 The form is in triplicate. Please be sure to stamp all three pages before submitting the form. 	institution from	
Application Form for		which you wish	
Higashihiroshima City		the payments to	
School Meals'		be transferred	
To be submitted by all			
parents/guardians			

<u>1</u> Documents you need to submit

2 Where to submit the documents, and submission deadlines

All parents	 'Application for Higashihiroshima City School Meals' 	<submission deadline=""> The day of the entrance ceremony</submission>
Those eligible	(3) 'Application for Reduction of Higashihiroshima City School Meal Fees Because of Food Allergies, etc.'	Solution of Higashihiroshima City School Meal Fees Because of Food Allergies, etc.' is only for those children who need to remove drinking milk and/or staple foods (bread, rice) from school lunches, and those who wish to apply only for drinking milk. Please be sure to consult with the school before the end of the academic year regarding specific measures for reducing fees due to food allergies, lactose intolerance, religious reasons, etc., before submitting the form.
All parents	(2) 'Bank Transfer Request Form and Automatic Payment Application Form for Higashihiroshima City School Meals'	 Please submit the form along with <u>① on the day of the entrance ceremony.</u> Submission deadline> Friday March 7th, 2025 Where to submit> <u>Directly to the financial institution</u> % In the section for the grade, etc., please place a tick ☑ in the section to show 'Elementary school 1st grade from new school year'.

<u>3 Other</u>

◆If you are to move out of the city, etc., after having made an application for school meals, please submit ④ 'Notice of Change to, Termination of, or Recommencement of Higashihiroshima City School Meals' to the School Affairs Division via your child's school. Please note that the changes will be reflected in the fees for school meals after five days (not counting Saturdays, Sundays or national holidays) have passed from the application (counting from the date of application).

 Please refer to the 'Q&A Regarding Changes to School Meal Fees in Higashihiroshima City', published on the City website.
 https://www.city.higashihiroshima.lg.jp/soshiki/kyoikuiinkaigakkokyoiku/1/gakkoukyusyoku/25996.html



School Affairs Division, Higashihiroshima City Board of Education

Tel.: 082-420-0975 Fax: 082-420-0969

