

To parents and guardians

## School Expenses Subsidies System, 2024-25 Academic Year

Higashihiroshima City Board of Education

Higashihiroshima City provides financial subsidies covering a part of the costs of school supplies, school lunches, etc., for families who have children enrolled in municipal elementary schools and/or junior high schools in the city. The subsidies are available to families where financial support is judged to be necessary.

### 1 Who can apply to receive financial support?

Parents whose child (the child for whom the financial support will be provided) is enrolled in a municipal elementary or junior high school within Higashihiroshima City, and to whom at least one of the following conditions is applicable.

	Reason for application	Other documents necessary
1	Receiving welfare payments (Seikatsu hogo)	None
2	Exempted from Municipal Tax (Shimin-zei hikazei) (all members of the household)	None (See Note ※1)
3	Fully or partially exempted from Municipal Tax (Shimin-zei genmen) (all members of the household)	Copy of notification of decision (See Note ※1)
4	Fully or partially exempted from Fixed Assets Tax (Kotei-shisan-zei genmen) (all members of the household)	Copy of notification of decision
5	Exempted from paying premiums for the National Pension Program (all members of the household)	Copy of notification of decision
6	Fully or partially exempted from paying premiums for the National Health Insurance Program (all members of the household)	Copy of notification of decision
7	Receiving Child-raising Allowance (Jido-fuyo-teate)	Copy of certificate of allowance
8	Other reasons relating to financial circumstances	None (See Note ※1※2)

- For applicants whose address is outside Higashihiroshima City, in order that the status of the household, etc., can be confirmed, it is necessary to submit a Certificate of Residence showing details of all members of the household (My Number details are not necessary).
- If applying under reason 8, your application will be judged on the income of the members of the same household, based on the criteria for welfare payments.

※1 **If you have not made a declaration of income, it will not be possible to judge your eligibility, so please ensure that you make a declaration of income. This is necessary even if you have no income.**

**If you moved into Higashihiroshima City on or after January 2<sup>nd</sup>, 2024, you will need to submit documents showing the amount of tax you are liable for and the amount of your income, such as a 'Certificate of (Exemption from) Municipal and Prefectural Tax' or a 'Certificate of Income' issued by the municipality where you were living as of January 1<sup>st</sup>, 2024.**

※2 **Depending on the circumstances of your household, it may be necessary to submit other documents, as specified by Higashihiroshima City Board of Education.**

### 2 How to apply

- If you wish to apply to receive financial support, please obtain an 'Application Form for School Expenses Subsidies' from your child's school, fill in the necessary information, and submit it to the school, along with any other necessary documents, depending on the reason for your application. If you do not have the necessary documents immediately available, please submit the application form first, and then provide the necessary documents later.
- If you have more than one child, and the children attend different schools, please apply to each school separately.
- It is necessary to reapply each year even if you were receiving financial support during the previous academic/financial year.

■ It is necessary to apply even if you received subsidy payments for expenses involved in your child starting a new school (the subsidy payments being made in advance of your child starting the new school).

■ Applications can be accepted at any time during the year. However, as a rule, for applications made in months other than April, the subsidies will begin to be paid from the month after the application was made.

**3 Details of support** ※ Amounts, and details of subsidies, are subject to change.

Item(s)	Elementary school	Junior high school
School supplies for starting school (grade 1 students)	54,060 Yen	63,000 Yen
School supplies (grade 1 students)	11,630 Yen	22,730 Yen
School supplies (other grades)	13,900 Yen	25,000 Yen
School lunches	Actual cost	Actual cost
School trips	Actual cost (up to 33,000 Yen)	Actual cost (up to 73,500 Yen)
Out of school activities (no overnight stay)	Actual cost (up to 1,600 Yen)	Actual cost (up to 2,310 Yen)
Out of school activities (with an overnight stay)	Actual cost (up to 3,690 Yen)	Actual cost (up to 6,210 Yen)
Medical costs (only for 'school diseases')	Actual cost	Actual cost
Equipment for sports (club activities)	—	Actual cost (up to 7,650 Yen)
Graduation Album	Actual cost (up to 11,000 Yen)	Actual cost (up to 8,800 Yen)

- Apart from for school lunch fees, the payment of subsidies is from the city to the parent or guardian, through the child's school.
- The city will pay school lunch fees directly from the subsidies, in place of the parent or guardian. Money for school lunch fees will not be paid to the parent or guardian.
- Subsidies for school supplies are paid in two installments, one for each semester of the school year. If an application for financial support is approved part-way through the semester, subsidies will be paid based on the remaining number of months. However, if you are receiving similar support from another city, town or village, it is not possible to receive double payments.
- Subsidies for school supplies for starting school will only be paid to parents of children who are in the first grade, where the application has been approved during April. No subsidies will be paid to those who received the subsidy payments in advance of their child starting school.
- For households whose address is within Higashihiroshima City and who are receiving welfare payments, only the costs of school trips and medical costs will be paid.
- For households whose address is outside Higashihiroshima City, only the costs of school lunches and medical costs will be paid. For households receiving welfare payments, only medical costs will be paid.
- If you move out of Higashihiroshima City mid-way through a school semester, or if the reason for your application for support becomes no longer applicable, please contact your child's school. In this case, you may be required to pay back all or part of the subsidies that have been paid to you.
- The term 'school diseases' refers to the diseases specified in Article 8 of the School Health and Safety Act. Specifically, these diseases are as follows:
  - Tooth decay
  - Conjunctivitis
  - Scabies
  - Middle ear inflammation
  - Adenoids
  - Trachoma
  - Ringworm
  - Impetigo
  - Chronic sinusitis
  - Parasite infection

**If there is something you do not understand, please contact your child's school or the School Affairs Division of Higashihiroshima City Board of Education, tel. (082) 420-0975.**