

Example

(Submission) Parents→School→Board of Education

For children attending kindergarten, elementary, or junior high school

Form 3

Reiwa ○ (year) / ○ (month) / ○ (day)

Notice of Change to, Termination of, or Recommencement of Higashiroshima City School Meals

To the Mayor, Higashiroshima City

Parent/Guardian 〒739-8601

(Person responsible for payments) Address Saijo Sakae-machi ○-○, Higashiroshima City

Furigana さいじょう たろう

Name Saijo Taro Seal (印)

Tel. (Home Mobile Other ())

090-1111-2222

Regarding the provision of school meals, I wish to submit notice of (change / termination / recommencement), as follows:

Details of the child receiving school meals	School	Higashiroshima Muncipal Saijo	Elementary School Junior High School Kindergarten	Grade	Year △ Middle year · Highest year
	Date of Birth	Heisei · Reiwa ○○ (year) ○ (month) ○ (year)			
	Furigana	さいじょう じろう			
	Name	Saijo Jiro			
	Change / Termination, etc.	Please check the appropriate items in the 'Details of Change, Termination or Recommencement' section, and circle the reason from 1 to 4.			
<input type="checkbox"/> Termination of school meals <input type="checkbox"/> Recommencement of school meals <input checked="" type="checkbox"/> Change (circle the item below as appropriate) (Address School Name) Payer Meal content		【 Reason for change or termination 】 <input checked="" type="radio"/> 1 Moving house 2 Absence from school (5 or more consecutive days) 3 Reason relating to food allergy, etc. 4 Other ()			
Before	(Address) Saijo Sakae-machi ○-○, Higashiroshima City (School) Higashiroshima Muncipal Saijo Elementary School			After	(Address) Nakajima ○-○, Takaya-cho, Higashiroshima City (School) Higashiroshima Muncipal Takaya-Nishi Elementary School
Period	From Reiwa ○ (year) ○ (month) ○ (day) (to Reiwa ○ (year) ○ (month) ○ (day))				

【備考】・ One of these forms should be filled in for each applicable child, and submitted to that child's school or kindergarten.

・ Absence from school is applicable for absences of five days or more (not counting days on which

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there is no school).

- Changes will be reflected in school meal fees from five days (not including Saturdays or Sundays) after the receipt of the form by the school or kindergarten.
- If your child has a food allergy, and measures regarding school meals are needed to deal with this, it is necessary to submit a separate document regarding food allergies. Please discuss the matter with your child's school or kindergarten.
- For changes to address or name, or changes to school or kindergarten, etc., please fill in part 4 (Other) of the 'Reason' section, giving details of the change. You may need to re-submit the 'Application for Higashiroshima City School Meals'.
- If there are changes to the bank account from which your school meal fee payments are made, there is no need to submit this form. Please fill in the 'Bank Transfer Request Form for Higashiroshima City School Meals, Etc.', stamp it with your seal, and submit it to the financial institution in question.